Phoenix Chapter Education in General

Pen Pal Program

**Timing, duration, frequency of program**

Once annually in February to March

**Fiscal Information**

Budgeted expense total for program last year: $0

Materials donated by volunteers

**Partnerships**

St. Agnes Grade School provides students

**Clients**

Number of children/families served your last fiscal year: full third grade class

Age range of clients served: 7

**Volunteers**

How many volunteers participate in this program (planning and working): 25

What roles do the volunteers have in this program? Receive letters and bond with their pen pal

**Program Description**

Overall goal of this program: to learn to read, write and communicate.

What service/materials do you provide to your clients? Learning materials, snack

This Pen Pal Program encourages students to listen, read, write, and communicate was initiated in February and March 2020. Students experience listening activities and learn about the 5 W's - who, what, when, where, why and how, which they include in writing a letter which focuses upon their family and the sacraments of Baptism, First Holy Communion, and Confirmation.

The Chair provides index cards for listening activities, the 5 W's work sheets, information on how to write a letter, and business envelopes for students to place their final copy of their letter which is delivered to their CCS Pen Pal volunteer.

At a March reception, students and volunteers are given Name Tags so they can identify their Pen Pals. Copies of maps of the United States are placed on each student's desk so they can see where their Pen Pal might have lived before AZ. Snacks are provided.

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